

Forward Plan

1 March to 30 June 2010



What is the forward plan?

The forward plan is a list of the key decisions and other planned Executive and Executive Member decisions the council intends to take over a four-month period from 1 March 2010. The plan is updated monthly and published at least 14 days before it comes into effect.

What is a key decision?

Key decisions are defined as decisions which, in the view of the relevant Strategic Director, are likely:

- *to incur expenditure or make savings which are significant*
- *to be significant in its effect on communities within more than one ward*

Officers may also include other items that do not fit the above definition in the forward plan on a voluntary basis.

What does the forward plan tell me?

The plan gives information about:

- what decisions (key and otherwise) are coming forward in the next four months and beyond
- when those key decisions are likely to be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents you can ask for
- who you can contact for further information

Who takes key decisions?

Key decisions are taken by the Executive, individual Executive Members, individual officers or a committee acting under delegated powers. Most key decisions are taken at public meetings.

Who can I contact?

Each entry in the plan indicates the names of all the relevant people to contact about that particular item.

How do I make contact?

The telephone numbers for the relevant officers are listed in the individual entries in the forward plan. The contact details for the Executive Members are available on the Council's website www.whitehorsedc.gov.uk or by telephoning the Council offices on 01235 520202.

How do I get copies of agenda papers?

The agenda papers for Executive meetings are available five working days before the meeting on the Council's website www.whitehorsedc.gov.uk. Alternatively you can contact Steve Culliford, Democratic Services Officer, Legal and Democratic Services, Vale of White Horse District Council, The Abbey House, Abingdon, OX14 3JE, tel: 01235 540307, e-mail: steve.culliford@whitehorsedc.gov.uk.

On occasions, the papers you request may contain exempt or confidential information. If this is the case, we will explain why it is not possible to make copies available.

How to make representations to the Executive

Members of the public wishing to address a meeting of the Executive on an issue relating to the Council's powers and duties should notify the Head of Legal and Democratic Services by 10am on the day of the meeting. Please contact Steve Culliford, Democratic Services Officer, Legal and Democratic Services, Vale of White Horse District Council, The Abbey House, Abingdon, OX14 3JE, tel: 01235 540307, e-mail: steve.culliford@whitehorsedc.gov.uk.

Forward Plan

DECISION AND PURPOSE	KEY DECISION ?	DECISION MAKER	DATE FIRST ON FORWARD PLAN	EXECUTIVE PORTFOLIO HOLDER	PRINCIPAL CONSULTEES INCLUDING COMMITTEES	CONTACT OFFICER	BACKGROUND DOCUMENTS
Ridgeway Shared Services Performance Monitoring	No	Ridgeway Shared Service Partnership Strategic Board 1 Mar 2010	March 2009	Councillors Mary de Vere and Jerry Patterson	Ridgeway Shared Services Partnership Strategic Board members	William Jacobs, Head of Finance Tel. 01235 540455 Email: william.jacobs@whitehorsedc.gov.uk	Performance monitoring data
Performance Monitoring Report: January to March 2010 - to monitor performance and take any necessary action	No	Executive 9 Apr 2010	Consult Executive portfolio holder	Councillor Tony de Vere	Consult Executive portfolio folder	Robert Woodside Tel. 01235 547614 Email: robert.woodside@whitehorsedc.gov.uk	Executive reports for Performance Monitoring Report: January to March 2010
Revenue Budget Carry Forwards Requests - to approve any requests	No	Executive 9 Apr 2010	June 2009	Councillor Jerry Patterson	Consult Executive Portfolio Holder	Alice Brander Tel. 01235 540429 Email: alice.brander@whitehorsedc.gov.uk	Executive reports for Revenue Budget Carry Forwards Requests

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Allocation of capital funding for maintenance of leisure property portfolio	No	Executive 9 Apr 2010	February 2010	Councillor Richard Webber	Executive Portfolio Holder	Chris Tyson, Head of Leisure Economy and Property Tel. 01235 540378 Email: chris.tyson@southandvale.gov.uk	Executive reports for Allocation of capital funding for maintenance of leisure property portfolio
Ridgeway Shared Services Performance Monitoring	No	Ridgeway Shared Service Partnership Strategic Board 4 May 2010	November 2009	Councillors Mary de Vere and Jerry Patterson	Consult Executive Portfolio Holders	William Jacobs, Head of Finance Tel. 01235 540455 Email: william.jacobs@southandvale.gov.uk	Executive reports for Ridgeway Shared Services Performance Monitoring
Appointments to advisory groups, joint bodies, and outside bodies 2010/11	No	Executive 19 May 2010	March 2010	Councillor Tony de Vere	Consult Executive members and opposition group leader	Margaret Reed, Head of Legal and Democratic Tel. (01235) 540407 Email: margaret.reed@southandvale.gov.uk	Executive reports for Appointments to advisory groups, joint bodies, and outside bodies 2010/11
Performance monitoring: January to March 2010	No	Executive 2 Jul 2010	March 2010	Councillor Tony de Vere	Consult Executive portfolio holder	Robert Woodside Tel. (01235) 547614 Email: robert.woodside@whitehorse.dcv.gov.uk	Executive reports for Performance monitoring: January to March 2010

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Financial outturn 2009/10 - to monitor financial performance	No	Executive 2 Jul 2010	March 2010	Councillor Jerry Patterson	Consult Executive portfolio holder	William Jacobs, Head of Finance Tel. (01235) 540455 Email: william.jacobs@southandvale.gov.uk	Executive reports for Financial outturn 2009/10 - to monitor financial performance
Treasury management and investment review 2009/10	No	Executive 2 Jul 2010	March 2010	Councillor Jerry Patterson	Consult Executive portfolio holder	William Jacobs, Head of Finance Tel. (01235) 540455 Email: william.jacobs@southandvale.gov.uk	Executive reports for Treasury management and investment review 2009/10
Performance monitoring: April to June 2010	No	Executive 3 Sep 2010	March 2010	Councillor Tony de Vere	Consult Executive portfolio holder	Robert Woodside Tel. (01235) 547614 Email: robert.woodside@whitehorsedc.gov.uk	Executive reports for Performance monitoring: April to June 2010
Oxfordshire County Council Local Transport Plan 3 - to respond to the consultation	No	Executive 3 Sep 2010	January 2010	Councillor Mary de Vere	Consult Executive portfolio holder	Katie Barrett Tel. (01235) 540339 Email: katie.barrett@whitehorsedc.gov.uk	Executive reports for Oxfordshire County Council Local Transport Plan 3 - to respond to the consultation

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Performance monitoring: July to September 2010	No	Executive 5 Nov 2010	March 2010	Councillor Tony de Vere	Consult Executive portfolio holder	Robert Woodside Tel. (01235) 547614 Email: <a href="mailto:robert.woodside@whitehorse
dc.gov.uk">robert.woodside@whitehorse dc.gov.uk	Executive reports for Performance monitoring: July to September 2010
Review of Calendar and E-mail System - to review the council's system	No	Executive 7 Jan 2011	May 2009	Councillor Richard Farrell	Consult Staff groups and Management Team	Andrew Down, Head of HR, IT and Customer Tel. 01235 540372 Email: <a href="mailto:andrew.down@whitehorsedc
.gov.uk">andrew.down@whitehorsedc .gov.uk	Executive reports for Review of Calendar and E-mail System
Performance monitoring: October to December 2010	No	Executive 4 Feb 2011	March 2010	Councillor Tony de Vere	Consult Executive portfolio holder	Robert Woodside Tel. (01235) 547614 Email: <a href="mailto:robert.woodside@whitehorse
dc.gov.uk">robert.woodside@whitehorse dc.gov.uk	Executive reports for Performance monitoring: October to December 2010